



A brighter future for every child

## Grant Application Form

Theirworld currently supports a wide range of small charities aimed at developing skills, improving health, bettering education and empowering young people.

## Grant Making Policy

Theirworld focuses on applications for grants where its contribution can make a real difference. All grants are made at the discretion of the Trustees in line with the registered activities of the charity, which are:

1. The relief of poor or infirm children and young people
2. The advancement of the education of children and young people

The Charity does NOT fund:

- Expeditions
- Promotion of individual religion or political parties

Theirworld only funds registered charities, or not-for-profit organisations. In selecting Small Grant recipients, we are looking for projects where a small amount of funding can help make a big impact at a local level to drive progress in one of our three thematic areas: the best start in life, a safe place to learn, or skills for the future.

Projects will be prioritised to support local organisations to scale up efforts, test a new idea, or provide funding to deliver important services to marginalised children and youth. Priority will be given to projects focused on one of our five cross-cutting strategic issues linked to education: climate action, gender equality, inclusion, peace and security, and health and nutrition.

Grants are generally made as single payments between £1,000 and £10,000. To apply for a grant, please complete this application form and send it to [grants@theirworld.org](mailto:grants@theirworld.org) along with your most up-to-date safeguarding policy and most recent annual accounts.

All applicants must complete an application form, which should be submitted by 5pm (BST) on 28<sup>th</sup> February. All applications will be acknowledged. Applications are reviewed annually by Theirworld Trustees and all successful applicants will be notified by email or in writing. Where appropriate grant for periods of longer than one year may be considered. If awarded a grant, mid term and final reports are required. Report templates will be provided with confirmation of grants awarded. Charities who have been awarded a grant, or have been unsuccessful in their application, may not re-apply within 12 months.

To comply with the Data Protection Act 1998, applicants are required to consent to the use of personal data supplied by them in the processing and review of their application. This includes transfer to and use by such individuals and organisations as the Charity deems appropriate. The Charity requires assurance that the personal data about any other individual is supplied to the Charity with his/her consent.



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## Section 1: General Information

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What is the full, legal name of your organisation as shown on your governing document?

Does your organisation use a different name in your day-to-day work?

Yes

No

If yes, what other name do you use?

Are you a registered charity?

Yes

No

If yes, what is registration number?

When was your organisation set up?

Are you a branch of a larger organisation set up?

Yes

No

If yes, what is the name and address of the larger organisation?

How many people are on your governing body or management committee?



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Who is the main contact for this application?

Title

Forename

Surname

Position in organisation

Address

Phone number

E-mail address

Organisation website

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## Section 2: Your Aims and Objectives

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Please describe the aims and objectives of your organisation:

Overall Goal



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Main Aims

Specific Objectives



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Describe the activities  
undertaken by your  
organisation to reach  
these aims

A large, empty rectangular box with a thin black border, intended for the user to describe the activities undertaken by their organization to reach the stated aims.



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How do you measure the outcomes to see if your organisation is successful in meeting those objectives?

A large, empty rectangular box with a thin black border, intended for a response to the question above.



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## Section 3: Proposal Request

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Project name	<input type="text"/>
Total Program Budget	<input type="text"/>
Requested Amount	<input type="text"/>
Brief Description of Project (500 characters or less)	<input type="text"/>

Please give a brief Project budget breakdown:  
*(Please attach an additional page if extra rows are needed)*

Cost heading	Total (£)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>



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## Section 4: Financial Details

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Please provide a summary of your most recent accounts:

- Are the figures below:  Information from the latest accounts approved by your organisation  
 A projection because your organisation has been running less than 15 months  
 Independently audited

Accounts for year ending

Total income for the year (A)

Total expenditure for the year (B)

Direct project costs

Admin costs

Surplus of deficit at the yearend (A-B)

Payment details:

Account name

Account number

Sort code



## Section 5: Safeguarding

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Organisations must provide evidence that they will protect children and young people while in their care. Please complete the following:

Your organisation has its own safeguarding and child protection policy and procedures, which everyone, including children and young people in your organisation knows about and uses in their day to day work.

Please attach copies of your safeguarding policies.

Yes

Remarks:

No

You undertake the appropriate checks for all staff, volunteers and members of your management committee working directly with or with access to children and young people or with access to information about children and young people.

Please details the appropriate checks you undertake in the remarks section.

Yes

No

Remarks:

You take appropriate steps to ensure that children and young people in your care are safe, e.g. by conducting risk assessments for activities, by ensuring supervisory staff hold relevant qualifications, by providing adequate training to volunteers.

Yes

Remarks:

No



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Please disclose anything that could reasonably be expected to have an adverse effect on your organisation or Theirworld. This includes any:

- a) legal proceedings have been started against your organisation or you have instigated legal proceedings against any other party.
- b) safeguarding incident (namely, any incident concerning a member of staff or volunteer that has led to a referral to a relevant authority or any practice in your project that has resulted in contact with a relevant authority because of safeguarding concerns).
- c) serious incident report which has been made to any regulatory authority (e.g. Charity Commission, Registrar of Companies, Office of the Scottish Charity Regulator, Information Commissioner's Office, the Fundraising Regulator or any NGO regulator).
- d) other matter that could damage Theirworld's reputation or bring Theirworld into disrepute.

Remarks:

Please be aware that your approach to safeguarding may be explored further during the grant term, should you become a grant recipient.

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## Section 6: Declaration

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When you have completed the application, please arrange for the Chair or Chief Executive of your organisation to sign this declaration.

*I confirm that this application has been approved by my organisation's board or managing committee. To the best of my knowledge the information provided on this application form is correct. If Theirworld agrees to make a grant this will be used exclusively for the purpose(s) described in the application.*

*I agree to Theirworld making any enquiries in connection with this application.*

Name

Position in Organisation

Signed

Date